



Democratic Support

Plymouth City Council
Civic Centre
Plymouth PL1 2AA

Please ask for Nicola Kirby
T 01752 304867
E nicola.kirby@plymouth.gov.uk
www.plymouth.gov.uk/democracy
Published 24 June 2014

CHIEF OFFICER APPOINTMENTS PANEL SUPPLEMENT

Wednesday 25 June 2014
1.30 pm
Council House (Next to the Civic Centre), Plymouth

Members:

Councillors Mrs Aspinall, Bowyer, Coker (substitute for Councillor Peter Smith), Lowry, Michael Leaves (substitute for Councillor Nicholson), Sam Leaves (substitute for Councillor Mrs Pengelly and Vincent (substitute for Councillor Evans).

Please find attached additional information for your consideration under agenda items 5, 7, 8 and 9.

Tracey Lee
Chief Executive

CHIEF OFFICER APPOINTMENTS PANEL

- 5. MINUTES** (Pages 1 - 2)
- To agree the minutes of the meeting held on 13 June 2014.
- 7. APPOINTMENT OF THE ASSISTANT DIRECTOR FOR STREET SERVICES (EI)** (Pages 3 - 20)
- The Panel will be asked to agree the shortlist of candidates for the post.
- 8. APPOINTMENT OF STRATEGIC DIRECTOR FOR TRANSFORMATION AND CHANGE (EI)** (Pages 21 - 34)
- The Panel will be asked to agree a shortlist of candidates for the post.
(Please note: applications will follow).
- 9. UPDATE ON TRANSFORMATION ROLES (EI)** (Pages 35 - 60)
- The Chief Executive will submit a report updating members on the transformation roles, including the Heads of Business Architecture and Portfolio Office.

Chief Officer Appointments Panel

Friday 13 June 2014

PRESENT:

Councillor Peter Smith, in the Chair.

Councillor Lowry, Vice Chair.

Councillors Mrs Aspinall, Mrs Beer, Bowyer, Mrs Pengelly and Vincent.

Also in attendance: Carole Burgoyne (Strategic Director for People), Linda Torney (Assistant Head of Legal Services) and Bernadette Smith (Senior Human Resources Adviser).

The meeting started at 2.30 pm and finished at 3.35 pm.

Note: At a future meeting, the committee will consider the accuracy of these draft minutes, so they may be subject to change. Please check the minutes of that meeting to confirm whether these minutes have been amended.

1. DECLARATIONS OF INTEREST

There were no declarations of interest made by councillors in accordance with the code of conduct in relation to items under consideration at this meeting.

2. CHAIR'S URGENT BUSINESS

An item of Chair's urgent business was raised during the private part of this meeting. (Please refer to minute 7).

3. MINUTES

Agreed the minutes of the meeting held on 13 June 2014.

4. EXEMPT BUSINESS

Agreed that under Section 100(A)(4) of the Local Government Act, 1972, the press and public are excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as defined in paragraph 1 of Part 1 of Schedule 12A of the Act, as amended by the Freedom of Information Act 2000.

5. SENIOR MANAGEMENT RESTRUCTURE

Carole Burgoyne, Strategic Director for People, provided a verbal update for Members. A written report would be provided at an Appointments Panel to be held in early July 2014.

6. **ASSISTANT DIRECTOR FOR HUMAN RESOURCES, OCCUPATIONAL DEVELOPMENT AND ICT**

Members of the Appointments Panel met and interviewed Mr Chris Squire who was currently seconded to the role of Assistant Director of HR, OD and ICT on a part time basis from the NEW Devon Clinical Commissioning Group.

Members reviewed his experience and professional qualifications and agreed unanimously that, subject to Cabinet Approval, the secondment should continue until September 2014 when a further update would be provided.

7. **CHAIR'S URGENT BUSINESS**

Members were provided with an update on an internal staffing issue involving a recent recruitment exercise. Concerns had been raised with Members and these had been investigated by the Assistant Director HR, OD and ICT. He advised the Panel that there was no substance in the concerns raised.

It was agreed that the appointment process should continue in line with existing people management processes.

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank

By virtue of paragraph(s) 1 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is intentionally left blank